

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA August 17, 2004
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**
- **Staff Research re: Request of Lee Graham for the City Council to establish a Human Rights Commission**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting August 3 , 2004

Reports of Police Department and Fire Department for the month of July

Bills & Payroll for the first half of August

NEW BUSINESS

Motion – Adopt Resolution 2004-2558: Approving a definition for a “clear and present danger”, a Confined Space Entry Program and a Lockout / Tagout Standard Operating Procedure as recommended by the Safety Committee. (Carter)

Motion – Approve Council Decision Request 2004-344: Approving a home occupation application and authorizing the mayor to sign a permit to enable a pet grooming use at 2801 Walnut Street by Stacy Root. (Carter)

Motion -Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the purchase of real property for the use of the municipality (5 ILCS 120(2)(5), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

- **Review performance appraisal reports for management employees:**

- Ø **Judy Winn, Administrative Assistant, Clerk's Department (6/19/04)**
- Ø **Judy O'Dell, Administrative Assistant, Police Department (7/16/04)**
- **Review offer received to acquire old water treatment plant property (Wortman)**
- **Abatement of unsafe building conditions existing at the structure formerly known as the Club Illini in the 1400 Block of Broadway Avenue (Kyle)**
- **Special Ordinance 2004-1041: Authorizing acquisition of the Gowin Restaurant Building at 1700 Broadway Avenue (Owen / Schilling)**
- **Council Decision Request 2004-345: Authorizing a \$55,000 revision to the budget for the Midtown TIF District and contracts for asbestos removal and demolition of the Gowin Restaurant Building at 1700 Broadway Avenue (Owen / Schilling)**

Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed in closed session.

Adjourn